

PLANNING APPROACH TO THE GOVERNMENT TIER SYSTEM

This document is designed to outline the approach at Isaac Newton Academy to the government's recently published document around the tiers of local restrictions that could be put in place with a local lockdown due to COVID19.

Please be aware that the tiers below are the tiers for the Department for Education. These do not correlate with the same tier number as the Government tiers.

Tier 1: Context

- During tier 1 the default position is that all schools are open fully to students.
- There may be situations where individual students or groups of students are sent home to self-isolate.

Tier 1: School responsibility

- Ensure students and staff to wear face coverings in communal areas.
- Update the school behaviour policy with any relevant changes.
- Communicate policy and procedures clearly to parents.
- Inform parents of changes to school attendance so that they are aware that it is statutory.
- Complete a daily summary of education provision to the DfE.
- Stop provision of clubs before and after school to reduce mixing of students.

Tier 1: Description of provision

	Primary Phase	Secondary Phase
School organisation	School arranged into year groups so there is no mixing between them. Each group has their own entry, exit, break, lunch and toilet block. The students remain in their classroom so there is no mixing.	School arranged into year groups so there is no mixing between them. Each group has their own entry, exit, start time, finish time, break, lunch and toilet block. The years groups are split across different floors so that students do not mix. The 6 th form operate as two groups – year 12 and year 13
Clubs and enrichment	There is a small social distanced breakfast club. After school provision is provided in class groups	At present there is no after school or breakfast club provision.
Rota system in place	N/A	N/A
Cleaning	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings



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Face coverings	Staff can wear face coverings in communal areas if they desire.	Students and staff must wear face coverings in communal areas whilst moving around the school and in instances where social distancing can not be maintained.
Remote learning	If individual students have to self-isolate they are provided with work at home	If individual students have to self-isolate they are provided with work at home
Risk assessment	Reviewed weekly by the Principal.	Reviewed weekly by the Principal.

Tier 2: Context

- Primary schools are fully open to students
- Secondary schools will operate an onsite / offsite rota system with 50% of students onsite at any one time.
- The secondary school has designed a timetable that can change whenever this is required.

Tier 2: School responsibility

- Operate a one week on one week off timetable for all students in the Secondary apart from year 11 and year 13 who will be in school full time.
- Review the school risk assessment.
- Issue meal vouchers for students with FSM.
- Students and staff can wear face coverings in communal areas.
- Update the school behaviour safeguarding policy with any relevant changes.
- Communicate policy and procedures clearly to parents.
- Inform parents of changes to school attendance so that they are aware that continue to be statutory.
- Complete a daily summary of education provision to the DfE.
- Provide provision of education for vulnerable students and children of key workers.
- Make adequate provision for cleaning between the groups.

Tier 2: Description of provision

	Primary Phase	Secondary Phase
School organisation	<p>School arranged into year groups so there is no mixing between them.</p> <p>Each group has their own entry, exit, break, lunch and toilet block.</p> <p>The students remain in their classroom so there is no mixing.</p>	<p>Year 11 and 13 to remain in school full time</p> <p>Other year groups will operate a 50% one week on and one week off timetable.</p> <p>Siblings are in the same rota group to reduce risk of transmission and make it easier for families.</p> <p>Priority groups (critical workers' and vulnerable children) to be offered full-time on-site education</p> <p>Each group has their own entry, exit, break, lunch and toilet block.</p>



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Rota system in place	N/A	Yes: one week on- one week off
Clubs and enrichment	There is a small social distanced breakfast club. After school provision is provided in class groups	No after school or breakfast club provision.
Cleaning	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings High touch areas addressed in between rota group attendance on site
Face coverings	Staff can wear face coverings in communal areas if they desire.	Students and staff must wear face coverings in communal areas whilst moving around the school and in instances where social distancing can not be maintained.
Remote learning	If individual students have to self-isolate they are provided with work at home	Students working remotely will have a timetable of lessons on Microsoft Teams with additional resources provided where necessary to supplement the live lessons.
Risk assessment	Reviewed weekly by the Principal in relation to tier changes.	Reviewed weekly by the Principal in relation to tier changes.

Tier 3: Context

- Primary schools are fully open to students
- Secondary schools will open for vulnerable students and children of key workers only.
- The secondary school has designed a timetable that can change whenever this is required.

Tier 3: School responsibility

- Operate a complete educational provision through remote learning
- Provide education onsite for vulnerable students and children of key workers for secondary only.
- Review the school risk assessment.
- Issue meal vouchers for students with FSM.
- Update the school behaviour and safeguarding policy with any relevant changes.
- Communicate policy and procedures clearly to parents.
- Update website with interventions in place.
- Inform parents of changes to school attendance so that they are aware that it is statutory for the primary school.
- Complete a daily summary of education provision to the DfE
- Provide provision of education for vulnerable students and children of key workers.
- Make adequate provision for cleaning between the groups,



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Tier 3: Description of provision

	Primary Phase	Secondary Phase
School organisation	<p>School arranged into year groups so there is no mixing between them.</p> <p>Each group has their own entry, exit, break, lunch and toilet block.</p> <p>The students remain in their classroom so there is no mixing.</p>	<p>Provision in place for remote learning for all students.</p> <p>Onsite provision in place for vulnerable students and children of key workers.</p>
Rota system in place	N/A	N/A
Clubs and enrichment	<p>There is a small social distanced breakfast club.</p> <p>After school provision is provided in class groups</p>	No after school or breakfast club provision.
Cleaning	<p>Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings</p>	<p>Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings</p>
Face coverings	Staff will wear face coverings in communal areas whilst moving around the school.	Students and staff wear face coverings in communal areas whilst moving around the school and in instances where social distancing cannot be maintained.
Remote learning	If individual students have to self-isolate they are provided with work at home	Students working remotely will have a timetable of lessons on Microsoft Teams. Additional resources will be provided where necessary to supplement the live lessons. These will be found on the website under the 'Remote Learning' section.
Risk assessment	Reviewed weekly by the Principal in relation to tier changes.	Reviewed weekly by the Principal in relation to tier changes.

Tier 4: Context

- Primary schools will open for vulnerable students and children of key workers only.
- Secondary schools will open for vulnerable students and children of key workers only.
- The school has designed a timetable that can change whenever this is required.

Tier 4: School responsibility

- Operate a complete educational provision through remote learning
- Provide education onsite for vulnerable students and children of key workers.
- Review the school risk assessment.
- Issue meal vouchers for students with FSM.
- Update the school behaviour and safeguarding policy with any relevant changes.
- Communicate policy and procedures clearly to parents
- Complete a daily summary of education provision to the DfE



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- Provide provision of education for vulnerable students and children of key workers.
- Make adequate provision for cleaning between the groups,

Tier 4: Description of provision

	Primary Phase	Secondary Phase
School organisation	Provision in place for remote learning for all students. Onsite provision in place for vulnerable students and children of key workers.	Provision in place for remote learning for all students. Onsite provision in place for vulnerable students and children of key workers.
Rota system in place	N/A	N/A
Clubs and enrichment	No after school or breakfast club provision.	No after school or breakfast club provision.
Cleaning	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings
Face coverings	Students and staff wear face coverings in communal areas whilst moving around the school.	Students and staff wear face coverings in communal areas whilst moving around the school.
Remote learning	Students will be provided with remote learning through narrated PowerPoints and access to booklets and other resources. Microsoft Teams will also be deployed to touch base with classes each day and to support learning tasks as a class or in small groups.	Students working remotely will have a timetable of lessons on Microsoft Teams. Additional resources will be provided where necessary to supplement the live lessons. These will be found on the website under the 'Remote Learning' section.
Risk assessment	Reviewed weekly by the Principal in relation to tier decisions.	Reviewed weekly by the Principal in relation to tier decisions.