

**Wednesday, July 27, 2022**

Dear Parents/Carers,

We hope you are having a lovely summer break. Our INA community has continued to flourish this year. We would like to thank students for their hard work and dedication. We would also like to thank you, our INA parents, for your continued support.

This year has been a year of many '*firsts*'. We have delivered the first round of post Covid pandemic GCSE examinations for our Year 11 students. Our Year 13 students sat their very first set of public examinations, having missed out on formal GCSE examinations 2 years ago. We were able to run our first post pandemic international trip to Boston. We hosted our first INA music Gala in 2 years. We also experienced our first over 40-degree heatwave which brought a new and unique set of challenges to our academy! We would like to praise students for their conduct and professionalism throughout and we are looking forward to the new experiences we can share with you all over the next academic year.

In this letter you will find key information for the new academy year. If you have any questions or enquiries over the summer, please contact the academy on [info@isaacnewtonacademy.org.uk](mailto:info@isaacnewtonacademy.org.uk).

**Start of the new academic year - September 2022 arrangements:**

**All students will be returning to the Academy on Monday 5<sup>th</sup> September 2022.**

Students will be arriving and leaving school at designated times allocated to their year group. These times are outlined below. Students arriving after the gates are closed will be marked as late.

	<b>Gates open</b>	<b>Gates closed</b>	<b>Dismissal from school</b>
<b>Year 7</b>	08:00am	08:10am	12:50pm
<b>Year 8</b>	09:30am	09:40am	1:50pm
<b>Year 9</b>	09:30am	09:40am	1:50pm
<b>Year 10</b>	10:30am	10:40am	3:00pm
<b>Year 11</b>	10:30am	10:40am	3:00pm
<b>Year 12</b>	08:00am	08:10am	3:00pm
<b>Year 13</b>	10:30am	10:40am	3:00pm

Throughout the day, students will be engaging in a series of important induction sessions led by Heads of Year, Form Tutors and our new Vice Principal in charge of Pastoral care – Mr Austin. These sessions will focus on developing professional habits that all students will need to demonstrate in order to be successful at INA and later in their chosen career. A focus will be on key routines and expectations shared with students at the earliest opportunity and allow for a purposeful start to the new academic year.

From **Tuesday 6<sup>th</sup> September 2022**, all students will be expected to arrive on site by **08:24am**, before the gates close at 08:25am. Students will attend lessons as per their timetables from this date.

Please note information about access points:

- **All arrival times:** Students will enter the Academy via the KS3 gate only. The Southern gate will remain closed.
- **All dismissal times:** Both the KS3 gate and the Southern gate will be open for dismissals.
- **All sixth form students should enter via the main reception.**

### Academy Uniform 2022-23

- Ark Isaac Newton Academy Blazer. Blazers must be worn at all times
- Grey skirt or school trousers
- Plain white shirt
- Ark Isaac Newton Academy tie
- Ark Isaac Newton Academy jumper or cardigan.
- Plain black or dark grey socks or tights
- Flat, plain black school shoes. No suede shoes. Shoelaces must be black. Plain black Kicker shoes with black soles and stitching with the coloured tags removed are permitted. No boots of any kind are permitted (including Kicker boots). No trainers.

### Jewellery

Students are permitted to wear the following items:

- A maximum of two small plain stud earrings in each ear lobe.
- Religious bracelets.
- One small nose stud.

### No other jewellery items are permitted

The following items are **NOT** allowed:

- Excessive make up e.g., no false eyelashes, lipstick or excessive/heavy eyeliner
- False nails or nail extensions
- Hoop, drop earrings, ear cuffs, or cartilage earrings
- Nose rings
- Watches including smart watches
- Mobile phones
- Rings.

### PE/Sports Uniform 2022-23

**Students will no longer be allowed to wear their PE kit around the academy.** These measures were part of our Covid risk assessment which has now been lifted. Students will be required to wear their academy school uniform throughout the day and change into their PE kit at the start of their timetabled PE lesson or clubs.

### New INA PE Kit:

**This kit is compulsory for Y7s and optional for other year groups.**

- Black T-shirt with INA logo
- Black technical performance mid-layer zip top with INA logo
- Black technical performance tracksuit bottoms with INA logo
- Plain white or black sports socks
- Trainers should have a non-mark sole (only to be worn for PE lessons/sports activities). Remember: No studs or Astro trainers.

### **PE Kit Years 8-11**

- Polo shirt: White with purple stripe
- Plain black shorts
- Plain black tracksuit/ jogging bottoms or sports trousers
- Plain white or black sports socks
- Trainers should have a non-mark sole (only to be worn for PE lessons/sports activities). Remember: No studs or Astro trainers.

### **Equipment**

Students must bring a fully stocked pencil case with the following items:

- 2 black or blue writing pens
- 2 green pens
- 2 sharp pencils
- 1 x eraser
- 1 x pencil sharpener
- 1 x 30cm ruler
- 1 x highlighter pen
- A range of pencils specifically for Art and Design ranging from HB-6B (labelled with the student's name)
- 1 x protractor
- 1 x set square
- 1 x glue stick (not liquid or superglue)
- 1 x whiteboard pen

Students should also bring the following essential items:

- Their student organiser
- A scientific calculator
- A reading book
- Their subject exercise books
- A water bottle
- Their PE kit, when required

### **Mobile Phones**

There has been a rise in incidents regarding the inappropriate use of mobile phones, which has led to a series of changes. First, it's important to clarify our position on mobile phones.

- We do not expect mobile phones to be brought into the academy for years 7-11.
- Hear it, see it, we take it. Mobile phones will be confiscated and taken to a secure storage location and collected by parents/carers after a meeting with the relevant Head of Year.
- Students will receive a sanction from an hour detention to internal exclusion/suspension for breaching our policy on mobile phones.

- The academy will not investigate issues related to mobile phones that have taken place on the academy premises e.g. loss or theft.
- Parents/carers are to undertake regular checks to ensure their child is using their mobile phone safely and appropriately.

**Ark Isaac Newton Academy is not liable for the replacement of any items. If a child brings a valuable item to school, it is their responsibility to ensure it is stored safely.**

### Online safety

Unfortunately, schools worldwide have noticed an increasing trend in harmful online behaviour, particularly post COVID. At INA, we are working hard to ensure that students are taught how to use the internet and social media responsibly and are informed about the risk factors relating to online activity.

We have noticed that many of the concerns relate to online activity outside of the Academy premises and outside of the academy hours. It is really important that all parents/ carers take responsibility for their child's online activities, including use of personal devices, social media and IT, particularly during non-school hours. We recommend that you check devices frequently and ensure that you have access to your child's personal passwords and devices. These checks are vital for keeping your child safe from harmful behaviour and content. If any issues occur online, please report the issues to the online provider via their 'report' process. You are also able to report matters directly to the police. Parents/ carers can access the following online resources for advice:

- [Thinkuknow](#)
- [Childnet](#)
- [Parent Info](#)
- [National Society for the Prevention of Cruelty to Children \(NSPCC\)](#).
- [UK Safer Internet Centre](#)

### Attendance

As we move into a new academic year, we begin with setting new attendance targets for all years, 7-13 groups. Our attendance target will now be **97% for all students**. It is vital that students have excellent attendance to help ensure they achieve their academic goals.

Please could parents/ carers:

- ensure that your child attends the academy every day and support them in meeting their attendance targets
- ensure that your child arrives to school on time every day, no later than 8:24am. The school gates close promptly at 08:25am.
- Limit your child's absences to cases of genuine illness.
- Book holidays and events outside of term time. No student will be permitted to take a holiday during term time.
- Make appointments for medical appointments outside of academy hours.

If your child is genuinely ill and cannot attend school, please contact the academy by telephone on **020 8911 6666 by 8.15 a.m.** on the first day of absence, and every day thereafter until their return.

## Punctuality

It is important that students arrive at school, on time, every day. All students need to be on site by **08:24am** to ensure that they are in line up by 08:25am. All academy gates close promptly at 08:25am. Students who arrive to school after 08:25am will be marked as late to school and will be issued with a **30-minute late detention at the end of that day.**

## Catering arrangements

We operate a cashless payment system called iPay. The system removes the need for students to bring cash into school, making school purchases completely cashless. When students are enrolled, parents are emailed their login details, and a step-by-step guide on how to register with the iPay system.

**It is important that parents/ carers check iPay accounts regularly in order to support your child to budget effectively, and to ensure that accounts are kept in credit.** This year, we have noticed that some accounts have accumulated significant debts. It is important to note that debts do roll over to the next academic year, so managing this account and your checking of child's purchases frequently is very important, particularly during the current global economic challenges. If you would like to discuss any issues or are experiencing financial difficulties, please do contact your child's Head of Year. If you have any issues accessing your account, please email the admin team at [info@isaacnewtonacademy.org.uk](mailto:info@isaacnewtonacademy.org.uk).

A reminder that packed lunches should contain

- Starchy foods, such as bread (sliced bread, pitta bread, wraps, bagels), pasta, potatoes, couscous; choose wholegrain where possible.
- At least 1 portion of fruit or vegetables.
- Dairy food or substitutes, such as cheese, yoghurt or non-dairy alternatives.
- Meat, fish, or another source of protein, such as eggs, beans and pulses, hummus, falafel.
- Water or flavoured water.

Packed lunches should NOT include or contain:

- Nuts, sesame seeds & poppy seeds – including peanut butter, Nutella and cereal bars containing nuts as we have several students who have a severe allergy. **We are a 'nut free' academy.**
- Confectionery such as chocolate bars, biscuits and sweets. Individual cakes are allowed but encourage your child to eat these only as part of a balanced meal. Alternatives could include cereal bars (not containing nuts), or some fruit.
- Any drinks other than water/ flavoured water. **Please note: we do not allow fizzy drinks or energy drinks. These will be confiscated and disposed of.**

## Medical needs

If your child does need to take medication in school, please ensure that you alert the Head of Year. If your child has a long-term medical need, or new diagnosis, please ensure that Head of Year is informed. We will liaise with parents and medical practitioners to ensure that we have the relevant treatment information where health care plans are needed.

**Please note: Medication will only be accepted into the academy if:**

- The medication is in date.
- The medication is in its original container/box/bottle, as dispensed by the pharmacist or as sold over the counter. ***The exception to this is Insulin, which must still be in date, although unlikely to be in its original container, but contained within an insulin pen or pump.***
- The medication is labelled with the child's name.
- The medication includes instructions for administration, dosage and storage.
- The parent has completed a consent form.

Staff at Ark Isaac Newton Academy **will not** be able to administer complimentary medicines due to the combination of active ingredients.

### Rewards

We are currently working on a new comprehensive system of rewarding students at the academy. Student feedback will form a central part of this review, so please encourage your child to participate in surveys and discussions. Changes to our awards system will be communicated early in the Autumn 1 term.

### Home and Independent Learning

There will be a new home and independent learning strategy/policy introduced across years 7-13. This will go live in Autumn 2 term.

### Communicating with key staff

From September, all Pastoral Leaders will be referred to as Heads of Year. We have taken this important step to ensure that the job title reflects the breadth of responsibilities undertaken by these members staff on a daily basis. Pastoral Leaders are not only responsible for addressing behavioural concerns. They also have oversight of attendance, welfare, academic progress and enrichment for their year group. We are also in the process of appointing Deputy Heads of Year who will be available to support your child's progress throughout their time at INA. We have successfully appointed three colleagues and will be sharing this information with parents/carers in September.

We have two new Heads of Year joining the Academy in September - Mr Bullough (Head of Year 7) and Mr Kisitu Ssekabira (Head of Year 10). We also have two new members of staff joining our Inclusion team - Mr Hussain (Inclusion Lead) and Mr Challis (SENCO). Mr Athwal will be leading KS4 progress and Year 11. Mr Withers will be the Assistant Principal in charge of Sixth Form. As indicated above, Mr Austin will be joining the INA team as Vice Principal leading on Pastoral Care.

Heads of Year will remain a key contact for parents/carers. Please contact them using the email addresses below. If you wish to escalate any issue, please email [info@isaacnewtonacademy.org.uk](mailto:info@isaacnewtonacademy.org.uk).

### Key Contacts

Head of Year 7	Mr Bullough	<a href="mailto:year7pastoral@isaacnewtonacademy.org">year7pastoral@isaacnewtonacademy.org</a>
Head of Year 8	Mr Marecar	<a href="mailto:year8pastoral@isaacnewtonacademy.org">year8pastoral@isaacnewtonacademy.org</a>
Head of Year 9	Mr Wang	<a href="mailto:year9pastoral@isaacnewtonacademy.org">year9pastoral@isaacnewtonacademy.org</a>
Head of Year 10	Mr Kisitu Ssekabira	<a href="mailto:year10pastoral@isaacnewtonacademy.org">year10pastoral@isaacnewtonacademy.org</a>
Head of Year 11	Mr Athwal	<a href="mailto:year11pastoral@isaacnewtonacademy.org">year11pastoral@isaacnewtonacademy.org</a>
Assistant Principal KS5	Mr Withers	<a href="mailto:sixthform@isaacnewtonacademy.org">sixthform@isaacnewtonacademy.org</a>
Inclusion Lead	Mr Hussain	<a href="mailto:safeguarding@isaacnewtonacademy.org">safeguarding@isaacnewtonacademy.org</a>
SENCO	Mr Challis	<a href="mailto:Send@isaacnewtonacademy.org">Send@isaacnewtonacademy.org</a>
Attendance Officers	Ms Hughes and Ms Ghoni	<a href="mailto:attendance@isaacnewtonacademy.org">attendance@isaacnewtonacademy.org</a>

## Key dates for Autumn term

Lastly, please find below some key dates for next year.

### Term dates:

	Autumn 1 Term 2022	Autumn 2 Term 2022	Spring 1 Term 2023	Spring 2 Term 2023	Summer 1 Term 2023	Summer 2 Term 2023
<b>Term dates</b>	Thursday 1 <sup>st</sup> September to Friday 21 <sup>st</sup> October 2022	Monday 31 <sup>st</sup> October to Friday 16 <sup>th</sup> December 2022	Tuesday 3 <sup>rd</sup> January to Friday 10 <sup>th</sup> February 2023	Monday 20 <sup>th</sup> February to Friday 31 <sup>st</sup> March 2023	Monday 17 <sup>th</sup> April to Friday 26 <sup>th</sup> May 2023	Monday 5 <sup>th</sup> June to Friday 21 <sup>st</sup> July 2023
<b>Students return to school</b>	<b>Monday 5<sup>th</sup> September 2022</b>	<b>Monday 31<sup>st</sup> October 2022</b>	<b>Thursday 5<sup>th</sup> January 2023</b>	<b>Monday 20<sup>th</sup> February 2022</b>	<b>Monday 17<sup>th</sup> April 2023</b>	<b>Monday 5<sup>th</sup> June 2023</b>
<b>School holidays</b>	24 <sup>th</sup> October 2022 to 28 <sup>th</sup> October 2022	19 <sup>th</sup> December 2022 to 2 <sup>nd</sup> January 2023	13 <sup>th</sup> - February 2023 to 17 <sup>th</sup> February 2023	3 <sup>rd</sup> April 2023 to 14 <sup>th</sup> April 2023	Monday 1 <sup>st</sup> May (Bank Holiday) 29 <sup>th</sup> May 2023 to 2 <sup>nd</sup> June 2023	From Monday 24 <sup>th</sup> July
<b>INSET DAYS No school for students</b>	1 <sup>st</sup> September 2 <sup>nd</sup> September 21 <sup>st</sup> October	21 <sup>st</sup> November	3 <sup>rd</sup> January 4 <sup>th</sup> January 1 <sup>st</sup> February	31 <sup>st</sup> March		30 <sup>th</sup> June 6 <sup>th</sup> July

### Key events - Autumn 1 and Autumn 2 term

15 <sup>th</sup> September 2022	13:00 – 19:00	Autumn Term Academic Review Day
27 <sup>th</sup> September 2022	09:00 - 10:30	Year 6 Open Day
28 <sup>th</sup> September 2022	09:00 - 10:30	Year 6 Open Day
29 <sup>th</sup> September 2022	17:30 - 19:30	Year 6 Open Evening
6 <sup>th</sup> October 2022	18:00 - 19:00	Year 7 Parent Welcome Evening
7 <sup>th</sup> October 2022	09:00 - 10:00	Year 7 Parents Open Morning
13 <sup>th</sup> October 2022	17:30 - 19:00	Year 13 Universities Evening
3 <sup>rd</sup> November 2022	18:00- 19:00	KS3 Core Subjects Parent Workshop
10 <sup>th</sup> November 2022	17:30 - 19:00	Sixth Form Open Evening
1 <sup>st</sup> December 2022	16:30 - 19:30	Year 11/ 13 Parents Evening
15 <sup>th</sup> December 2022	tbc	Christmas Concert

**Please ensure that you check the school website for updates.**

We hope that you have wonderful summer, and we look forward to seeing you all in September 2022.

Yours sincerely,



Ms Banton  
Vice Principal